

CYPRESS SCHOOL DISTRICT
Cypress, California 90630

MASTER FACILITIES PLAN COMMITTEE
June 11, 2008
3:30 p.m.
Education Center Room B

The fourth meeting of the Master Facilities Plan Committee convened at 3:35 p.m., June 11, 2008. Persons in attendance are listed below:

Facilitator:	Lynne Merrick, Consultant
District Administration:	Sheri Loewenstein, Superintendent Carrie Delgado, Chief Business Officer Robert Daley, Director, Maintenance & Operations/ Transportation
Board of Trustees:	Valeri Peters Wagner David Giese
City Representatives:	Steve Hunt, Director, Recreation & Parks, City of Buena Park Janice Hobson, Director, Recreation & Parks, City of La Palma
Principal Representatives:	Jane Snyder M.J. Beatty Donna Layne Jeannette Lohrman Denine Kelly
District Employees:	Laurie Sooter, ACT President Chuck Voght, Dickerson Teacher Marsha Ahn, Morris/Vessels Teacher Donna Wittenberg, CSEA President Mike Baldwin, Lead Maintenance Worker
Parent Representatives:	Allison Ferrier, Cawthon Parent Joel Nelson, Morris Parent Kathy Schilling, Vessels Parent Lisa Blunk, Swain Parent Alison Mahony, King Parent

Superintendent Loewenstein called the meeting to order and welcomed committee members. She noted our group had grown slightly, with the addition of two principals and city representatives from

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La Palma and Buena Park. She asked that committee members go around the tables and make introductions. Following that, she turned the meeting over to Lynne Merrick.

Ms. Merrick provided an overview of the previous meetings, for the benefit of the new members. She said that this meeting would build on the others, and that the committee would be taken through a new scenario for closure, as requested at the last meeting. We would also look at the sites and facilities, to compare the criteria for closure. Finally, we would look at asset management. She then turned the floor over to Larry Ferchaw, Dolinka Group.

Mr. Ferchaw provided committee members with a new scenario, depicting boundary changes as requested at the last meeting. Committee members again discussed the scenario. It was requested that information be brought to the next meeting regarding the Board Policy specifying the distances requiring transportation be provided for students. The Landell attendance area was discussed, and it was noted that assumptions regarding attendance at Landell are difficult to make, and Dolinka has chosen to increase the numbers each year statistically consistent with the increase at Arnold School, which shares attendance boundaries with Landell. Mrs. Snyder asked how the Interdistrict transfer numbers were estimated, and Mr. Ferchaw said they made the assumption that these students would continue to attend the schools of current attendance. Mr. Voght asked how Dolinka had decided upon the four or five scenarios for closure, with over forty scenarios possible. Ms. Merrick said that was determined by looking at current enrollment, available natural boundaries, size of school facilities, and proximity of schools to each other.

Ms. Merrick then took the floor and led the committee through a process of assigning a value to each school based on existing facility conditions. Some of the criteria considered included: age of buildings, number of full size classrooms, enrollment, capacity, total square footage (also multipurpose room, administrative, and library square footage), number of existing students/staff, total modernization cost per square foot, site acreage, and parking stalls. Schools were ranked with either a positive or negative rating, with the lowest negative ranking indicative of consideration for closure.

Following this exercise, Steve Gald, Dolinka Group, began a presentation of asset management, including possible sources for facilities funding and appropriate use/highest and best use of property. A discussion regarding general obligation bonds was begun, however, as it was almost time to adjourn, Superintendent Loewenstein suggested that because asset management was an important topic for the committee's consideration, we table it and bring it back to the next meeting.

Superintendent Loewenstein asked the group for input regarding summer meetings. The committee reached consensus that we will meet on July 9, 3:00 p.m. and August 13, 3:00 p.m. Both Ms. Merrick and Mr. Gald are available for the summer meetings. The next meeting will be held on Wednesday, July 9, 2008 at 3:00 p.m. in the Education Center. The meeting was adjourned at 5:05 p.m.

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