

**Clara J. King Elementary School**  
8710 Moody Street, Cypress, CA 90630  
(714) 220-6980 ☎ (714) 220-6983 fax

**IMPORTANT INFORMATION!!!**  
**Parking Lot Procedures/Bell Schedules**  
**(1<sup>st</sup> through 6<sup>th</sup> Grade)**

**Morning Procedure (First through 6<sup>th</sup> grade):**

Students who eat breakfast at school may arrive as early as 7:25 and go directly to the cafeteria to eat. They will remain in the MPR until at least 7:40 with supervision and then be dismissed to the lunch tables at or after 7:40 when there is supervision.

Students who are not eating breakfast at school may not arrive on campus before 7:40. When they arrive at or after 7:40, they need to go to the lunch benches and sit down to wait for the morning bell.

Lunch table area is supervised from 7:40 – 8:00 only. All students must be in supervised areas at all times. They may not be on the playground or near classrooms.

Bells:           7:50 Kindergarten line-up bell  
                  7:55 First through 6<sup>th</sup> grade line-up bell  
                  8:00 Instruction begins – all gates are locked at 8:00

***All students who arrive after 8:00 will need to check in at the office and will be marked tardy.***

**Afternoon Procedure:**

All students attending Club King, Boys' and Girls' Club, or ABC in grades 1-6 will meet at the lunch tables. All other 1<sup>st</sup> through 6<sup>th</sup> grade students will walk to the front of the school near the MPR to be picked up or to walk home. Parents have two options for picking up their children:

- Parents can park on the street or in a designated parking place in front of the school
- Parents can drive up to the loading zone, immediately load their child into the car, and pull forward and out into the street. The loading zone does not open until 2:35 pm. There is no parking or waiting allowed in the loading zone.

If you are loading from the loading zone, students will only be allowed to get in your car if it is against the curb. The second lane, outside of the loading zone, is for drive-through traffic or for exiting the parking spaces only. Students will not be allowed to cross over to the second lane to enter a car.

When walking, remember to walk behind the safety fence or if coming from your car, always cross at the designated crosswalk marked in blue.

**CYPRESS SCHOOL DISTRICT**

*Board of Trustees: Donna Erickson, Steve Blount, David H. Giese, Brian Nakamura, Valeri Peters Wagner*  
*Superintendent: Beverly M. Hempstead      School Principal: Carol Erbe*

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**IMPORTANT INFORMATION!!!**  
**Parking Lot Procedures/Bell Schedules**  
**(Kindergarten)**

Kindergarten gates will be open at 7:50 a.m. Parents may drop their kindergarten child at the kindergarten gate between 7:50 a.m. and 7:59 a.m. Instruction begins at 8:00 a. m. and the gate will be locked at 7:59.

If parents arrive before 7:50 a.m., you will need to either park in the kindergarten parking lot or in the main parking lot and wait with your child until 7:50 a.m.

Kindergarteners who eat breakfast will follow the same procedure as the upper graders (see reverse side). Students may arrive as early as 7:25 a.m.

At 7:40 a.m. students will go to the lunch tables. When the 7:50 bell rings, kindergarteners will line up and walk to the Kindergarten area. Older siblings may walk them over from the lunch tables to the Kindergarten area at the 7:50 bell if you request for them to do so.

**Bells:**            7:50 Kindergarten line-up bell  
                      7:55 First through 6<sup>th</sup> grade line-up bell  
                      8:00 Instruction begins – all gates are locked at 7:59

***All students who arrive after 8:00 will need to check in at the office and will be marked tardy.***

**Afternoon Procedure for Kindergarten (2:25 pm - 2:35 pm):**

Parents may either park in parking lot and walk up to pick up their kindergarten child. If you park in the main lot, use the sidewalk on Moody to reach the kindergarten gate; or

Parents may pull forward in the loading zone of the kindergarten parking lot and teachers will help you to load your child into the car. There is no parking allowed in the loading zone; or

Older siblings may walk to the kindergarten area at 2:35 to pick up their kindergarten siblings to walk to the main parking area to meet parents.

Parents who have both kindergarten students and older children may drive through the loading zone in the kindergarten lot and pick up their child, and then drive to the large lot to pick up their older child. Since kindergarten begins dismissal 10 minutes early, this is the easiest solution for most families.

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